Submission of Information to UGC
in the Proforma for Private Universities for ascertaining their Norms and Standards

LOK JAGRUTI KENDRA UNIVERSITY

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	**LOK JAGRUTI KENDRA UNIVERSITY** LJ CAMPUS, NR SANAND CROSS ROAD, OFF S G HIGHWAY, AHMEDABAD-382210 GUJARAT
1.2	Headquarters of the University	LJ CAMPUS, NR SANAND CROSS ROAD, OFF S G HIGHWAY, AHMEDABAD-382210 GUJARAT
1.3	Information about University a. Website: http://www.ljku.edu.in b. E-mail: **info_ljku@ljku.edu.in** c. Phone Nos.: **+91-7567564447** d. Fax Nos: Not Required as **scaning and email facilities are available** **Information about Authorities of the University** a. Ph. (including mobile), Fax Nos. and e-mail of President **Dr. Manish Shah** b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor **Dr. Dinesh Awasthi** c. Ph. (including mobile), Fax Nos. and e-mail of Registrar **Mr. Minesh Shah** d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer **Mr. Hitesh Joshi**	**Authorities of the University:** **a) Dr. Manish Sshah** +919624630666 manish@ljinstitutes.org **b) Dr. Dinesh Awasthi** +917567564441 vc@ljku.edu.in **c) Mr. Minesh Shah** +917567564447 registrar@ljku.edu.in **d) Mr. Hitesh Joshi** +919624572382 Hiteshjohsi2008@yahoo.com
1.4	Date of Establishment (Commencement)	**20th August 2019**
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA /Trust Deed to be enclosed)	**LOK JAGRUTI KENDRA** (Copy of the registered MoA / Trust Deed is enclosed as **Exhibit - 1**)

1.6	Composition of the Society/Trust 	Name	Address	Occupation	Designation in the Society/Trust	Details are provided in **Appendix - I**

(Details to be provided in **Appendix- I**)

1.7	Whether the members of the Society/Trust are members in other Societies/Trus ts or in the Board of Governors in companies? If yes, please provide details in the following format:	NO

Name of the member	Address	Name of the Society/ Trust	Designation in the Society/ Trust

(Details to be provided in **Appendix - II**)

1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:	**YES** **ATTACHED APPENDIX -III**

Name of the University/ Educational Institution	Activities

(Details to be provided in **Appendix - III**)

1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format: -	NO

Name of the Organization	Activities

(Details to be provided in **Appendix - IV**)

1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed Not enclosed ✔	**The LOK JAGRUTI KENDRA UNIVERSITY is established under State Act i.e., THE GUJARAT PRIVATE UNIVERSITIES ACT, 2009 vide Gujarat Government Notification Part IV SRAVANA 29, 1941 Dated 20/08/2019, and its subsequent AMENDMENTS in 2019** **The Copy of the said Act & Notification is enclosed as Exhibit-2**
1.11	Whether the University has been established by a separate State Act?	The University is established under the Gujarat Private Universities Act, 2009 – A common act.

B.   Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	YES
2.2	Territorial Jurisdiction of the University as per the Act	State of Gujarat
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Yes Details as per Exhibit-3
2.4	Whether any off-campus center(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: a. Place of the off-campus _____ b. Letter No. & date of the approval of State Government _____ c. Letter No. & date of the approval of UGC (Details to be provided in **Appendix - V**) (Please attach attested copy of the approval)	NILL
2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format: _____ a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India _____ (Details to be provided in **Appendix - VI**) (Please attach attested copy of the approval)	Right now, no off-shore campus is established.
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	May be undertaken in due course of time.
2.7	Whether the University has established study centre(s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC? (Details to be provided in **Appendix - VII**) (Please enclose attested copy of the approval from the competent authority)	NO

C.   Academic Activities Description

3.   Academic programmes

3.1	Details of the programme permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in **Appendix - VIII**)	All programme are either approved by State/Central Government Regulatory Authority or approved by Governing Body of LOK **JAGRUTI KENDRA UNIVERSITY**. Details as per **Appendix - VIII**
3.2	Current number of academic programme/ courses offered by the University (Details to be provided in **Appendix - IX**)	Details as per **Appendix - IX**
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake If yes, please enclose copy of approval and give course-wise details in the following format: - <table><tr><td>Name of the course</td><td>Statutory Council</td><td>Whether approval taken</td></tr><tr><td></td><td></td><td></td></tr></table> (Details to be provided in **Appendix - X**)	YES Details as per **Appendix - X**
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format: <table><tr><td>Name of the Study Centre</td><td>Courses offered</td><td>No. of students enrolled</td></tr><tr><td></td><td></td><td></td></tr></table> (Details to be provided in **Appendix - VII**) (Please enclose copy of the course-wise approval of the competent authority)	NO
3.5	Temporal plan of academic work in the University Semester system/ Annual system	All courses follow Semester system except programmes under Physiotherapy and M.Sc. (MLT) which follow Annual system as per Physiotherapy Council Guidelines and As Academic Council of LJKU

3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:
	
	    a. Name of the course(s)
	    b. Since when started
	    c. Whether the University has applied for permission from UGC?
	
	(Details to be provided in **Appendix - XI**)
		NO

4. Student Enrolment and Student Support

| 4.1 | Number of students enrolled in the University for the current academic year **[2023-24]** according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) |

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	1287	25	23	0	0	1335
	F	486	13	17	0	0	516
	T	1773	38	40	0	0	1851
PG	M	1501	12	0	0	0	1513
	F	760	11	0	0	1	772
	T	2261	23	0	0	1	2285
M.Phil	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Ph.D.	M	3	1	0	0	0	4
	F	5	4	0	0	0	9
	T	8	5	0	0	0	13
Diploma	M	1115	11	0	1	0	1127
	F	233	0	0	0	0	233
	T	1348	11	0	1	0	1360
PG Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Certificate	M	14	0	0	0	0	14
	F	21	0	0	0	0	21
	T	35	0	0	0	0	35
Any Other (Pl Specify)	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0

M-Male, F-Female, T-Total

4.2	Category-wise No. of students [Academic Year 2023-24]				

Category	Female	Male	Total
SC	85	207	292
ST	6	10	16
OBC/SEB	286	777	1063
PH	0	0	0
General	1174	2999	4173
Total	**1551**	**3993**	**5544**

4.3	Details of the two batches of students admitted

	Batch 1			**Batch 2**		
	Year of Entry: 2022-23 [Excluding Ph.D. programme, Diploma in Yoga & Certificate Course in Yoga]			Year of Entry: 2023-24 [Excluding Ph.D. programme, Diploma in Yoga & Certificate Course in Yoga]		
Particulars	UG	PG	Total	UG	PG	Total
No. admitted to the programme	3054	2154	5208	3248	2306	5554
No. of Drop-outs						
(a) Within four months of Joining	92	2	94	52	10	62
(b) Afterwards						
No. appeared for the final year examination	19	751	770	1489	1292	2781
No. passed in the final exam	19	751	770	1484	1292	2776
No. passed in first class	17	537	554	859	952	1811

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	On demand/requirement.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	YES Details given below.

Year	Benefit Name	No. of Beneficiaries (Students)	Amount (in Rs.)
2022-23	Concession in Fee	6	162000
2023-24	Concession in Fee	6	162000

4.6	In case the University is running M.Phil./Ph.D. programme, whether it is full time or part time and whether these programme are run as per UGC Regulations, 2009 on M.Phil./Ph.D.	University is running part time Ph.D. programme as per UGC Regulations, 2009 and the subsequent amendments.

4.7	Whether the University have a website? If yes, please give website address and whether the website is regularly updated?	YES www.ljku.edu.in Yes, website is regularly updated time to time as per the requirements.
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc.?	Through website, brochures, advertisements, social media, faculty members, past and present students etc.
4.17	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc. in the University in the following format: | Name of the complainant	Complaint against	Date of complaint	Action taken by the University | |---|---|---|---| | | | | | (Details to be provided in **Appendix - XII**)	Yes Below Committees are formed: ● Student Grievance Redressal Cell ● Anti Ragging Committee Details about the complaints are as per **Appendix - XII**

5. Curriculum, Teaching – Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of management)	Respective Board of Studies prepare and recommend the same to the Academic Council of University. The resolution of Academic Council is then ratified by the Board of Management. The composition of the various body enclosed in **Exhibit - 4**
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	University has started its first academic year from 2019. Curriculum revision to be made every 3 years. Last updated in the year 2020-21.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	YES Details enclosed as **Exhibit - 5**
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/ multidisciplinary approach	The curricula are designed keeping the regulatory guidelines at core. Integrations are added, both vertical and horizontal, amongst batches of different professional years coupled with field visits, wherever applicable.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Resolution is made during the meeting of IQAC, Lok Jagruti Kendra University regarding formation of a committee for Aacademic Audit and to conduct audit twice a year. Curricula revision is due in 2023.

5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field Trainings, Seminars, etc.)	Projects, Internships, Field trainings, Seminars, Work shops etc.
5.7	Please provide details of the examination system (Whether examination based or practical based)	Internal and University examination system is based on Theory, Practicals and Viva-voce.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	University has adopted Central Evaluation system. External experts are invited for evaluation at Central Examination Hall.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Four Unfair Means cases during Examination have been reported. Each case was examined and placed before the Unfair Means Hearing Committee. The erring students were penalized as per University Examination Regulations.
5.10	Does the University have a continuous internal evaluation system?	YES. Constituent Institutes have their respective Continuous Internal Evaluation System.
5.12	How are the question papers set to ensure the achievement of the course objectives?	The question papers are set on the basis of entire syllabus and the papers have various sections to assess subject knowledge, analytical level and construction level of the students for the respective course. The question papers generally have objective type, short answer and descriptive answer type questions, besides course specific questions like case studies. The questions are framed to accommodate topics from "Must Know, Good to Know & Nice to Know" areas identified at the time of defining of course content.
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	University has formed a regulation for the constitution of board of question paper setters, board of examiners and invigilators. Copy enclosed in **Exhibit - 6**

5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: 	Year	Date of exams	Date of announcement of results			

Year	Date of Exams	Date of announcement of Results	
Yes Details Attached As Per Exhibit-7			

D.   Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information
	    a. Through special entrance tests
	    b. Through interviews
	    c. Through their academic record
	    d. Through combination of the above
	
	Please also provide details about the weightage given to the above
		Admissions are given as per the merit for which details are given as under.

Sr. No	Programme	Admission Process
1	B.PHARM.	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (GUJCET, 12th Science Group "A or B") • Pass Class 12 with a minimum of 50% aggregate marks from a recognized board • Pass Class 12 in the Science stream with Physics, Chemistry, Biology, or Mathematics (PCB/M) as core subjects • Register for the ACPC B.PHARM. admission process • The GUJCET is a state-level entrance exam for admission to BTech and B. PHARM programs in Gujarat.
2	M.PHARM.	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage • Have passed a B.PHARM. degree with a minimum of 55% marks • Have a valid score on the GPAT or have a merit rank on the PGCET
3	B.Tech. / B.E.	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (GUJCET, 12th Science Group "A") • The GUJCET is a state-level entrance exam for admission to B.Tech. / B.E. programs in Gujarat. • JEE is Central-Level entrance exam for admission to B.Tech. / B.E. programs in Gujarat • Register for the ACPC B.Tech. / B.E. admission process. • Obtain at least 45% marks in the theory and/or practical portions of Physics, Chemistry and Mathematics
4	M.Tech. / M.E.	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (GATE and B.Tech. or B.E. Result) • Obtain at least 50% marks in Bachelor of Engineering or Bachelor of Technology.
5	MBA	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (CMAT, MAT or CAT and Any Graduate) • Obtain at least 50% marks in Bachelor Degree in any Stream
6	IMBA	Through LJMAT Exam Conduct by LJK University and weightage of Final Result of 12th Class any stream
7	MCA	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (CMAT, Any Graduate with Maths or Non Maths) Obtain at least 50% marks in Bachelor Degree in any Stream With 50% Mark
8	IMCA	100%weightage on Final Academic Record. (12th With Maths, Statistics or Account Obtain at least 45% Mark
9	MSC-IT	100%weightage on Final Academic Record. (12th With Maths, Statistics or Account Obtain at least 45% Mark
10	BPT	Through Admission committee for professional Undergraduate courses 75% seats are filled. 25% seats are filled by Management Quota. 100% weightage on 12th std B group Marks.
11	MPT	100% weightage on Academic Record (BPT Final Year Marks).

12	BBA-SPORTS	100%weightage on Final Academic Record. (12th Any Group) With Interview
13	BBA-EVENTS	100%weightage on Final Academic Record. (12th Any Group) With Interview
14	B.COM	100%weightage on Final Academic Record. (12th Any Group)
15	B.SC.	100%weightage on Final Academic Record. (12th Science Any Group)
16	M.SC.	100%weightage on Final Academic Record. (Bachelor of Science Any Stream)
17	M.SC. MLT	100%weightage on Final Academic Record. (Bachelor of Science Any Stream)
18	DIPLOMA	Through Admission Committee for Professional Diploma Courses (ACPDC – GUJARAT), As per ACPDC 10th Class Obtain at least 35% Mark
19	B.ARCH	Through Admission Committee for Professional Courses (ACPC – GUJARAT), As per ACPC Guideline of weightage on (NATA, 12TH Science)
20	B.DESIGN	100%weightage on Final Academic Record. (12th Any Stream Or Diploma)
21	M.PLAN	100%weightage on Final Academic Record. (B.ARCH OR B.PLAN)
22	BMC	100%weightage on Final Academic Record. (12th Any Stream Or Diploma)
23	MMC	100%weightage on Final Academic Record. (Bachelor of Media Communication)
24	5 YEARS BACHELOR DEGREE	100%weightage on Final Academic Record. (10th Any Group)

6.2	Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:	YES Details are enclosed in **Exhibit - 8**
	<table><tr><td>Name of the National/state level entrance exam</td><td>No. of students admitted</td><td>% of students from the total admitted</td><td>Remarks</td></tr></table>	
6.3	Whether admission procedure is available on the University website and in the prospectus	YES All details are provided on the website and in the prospectus.
6.4	Please provide details of the eligibility criteria for admission in all the courses	Details are enclosed as **Exhibit - 7**
6.5		Reservation or relaxation in Admission in BPT, MPT, BE , ME, B.PHARM, M.PHARMA, MBA, MCA, DIPLOMA, B.ARCH, is given by Admission Committee for Professional Courses and ACPC, ACPDC, ACMPC Educational Courses, Government of Gujarat.
	<table><tr><td>Category</td><td>No. of students admitted</td><td>% of quota provided for reservation and preparation in respect of actual enrolment</td><td>Remarks</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	
	Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:	Details provided as below.

Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrollment	Remarks
SC	292	7%	
ST	16	15%	
SEBC	1063	27%	**Including OBC**

6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:	YES Details are enclosed in **Exhibit - 8**

Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota

6.7	What is the admission policy of the University with regard to NRI and overseas students?	Admission on Management and NRI Quota is given by State Admission Committee for Professional UG/PG Professional Course ACPC / ACPDC/ ACPMC, Government of Gujarat.

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	As per **Exhibit - 9**
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g., Building Fee, Development Fee, Fee by any name, etc.)	NA
7.3	Whether fee structure is available on the University website and in the prospectus?	YES
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	YES Fee charged by the University as per fee structure displayed on the University website and in the prospectus. No hidden charges are taken from students.
7.5	Mode of Fee collection	Offline and Online; Through RTGS, NEFT, Cheque etc.
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	YES Details are given below.

Year	Benefit Name	No. of Beneficiaries (Students)	Amount (in Rs.)
2021-22	Staff Dependent	5	150000
2022-23	Staff Dependent	5	150000
2023-24	Staff Dependent	5	150000

7.9	Details of the Hostel Fees including mess charges	--- NA ---	
		Details	**Charges/Year**
		PG Hostel – 1	
		PG Hostel – 2	
		Old Boys/Girls Hostel	
		New Boys/Girls Hostel	
		Mess	
		Nursing Hostel	
		Physiotherapy Hostel	
7.10	Any other fee	Nil	
7.11	Basis of Fee Structure	For all professional courses i.e. MBA, MCA, BE, ME, BPT, MPT, B.PHARM, , M.PHARM, B.ARCH,DIPLOMA, etc. fee structure is decided by the Fee Regulatory Committee [Tech & Medical], GoG. For other courses run by the University, fee structure is decided by the Board of Management considering recurring & non-recurring cost of education.	
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	NO	
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	YES. Details are given below.	

Year	Benefit Name	No. of Beneficiaries (Students)	Amount (in Rs.)
2021-22	University Scholarship	293	146500
	Gujarat Government SCST Category	271	13025640
2022-23	University Scholarship	1816	1816000
	Gujarat Government SCST Category	756	36470691
2023-24	University Scholarship	3564	3564000
	Gujarat Government SCST Category	1542	85823438

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)							

Dept	Professor		Associate Professor		Assistant Professor	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled

Details as per **Exhibit - 10**

8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise)
	(Details to be provided in **Appendix - XIII**)

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff
	• Looking to the continuous turnover of staff, the process of recruitment is undertaken throughout the year and preferences are given to the candidates of different categories.

Category	Female	Male	Total
SC	9	2	11
ST	2	2	4
OBC	30	33	63
PH	0	0	0
General	227	196	423
Total	268	233	501

8.4	Details of the permanent and temporary faculty members in the following format

Particulars	Female	Male	Total
Total no. of permanent teachers	**238**	**200**	**438**
No. of teachers with Ph.D. as the highest qualification	51	34	85
No. of teachers with M.Phil. as the highest qualification	1	0	1
No. of teachers with PG as the highest qualification	186	166	352
Total no. of temporary teachers	--	--	--
No. of teachers with Ph.D. as the highest qualification	--	--	--
No. of teachers with M.Phil. as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	--	--	--
Total no. of part-time teachers	--	--	--
No. of teachers with Ph.D. as the highest qualification	--	--	--
No. of teachers with M.Phil. as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	--	--	--

	Total No. of visiting teachers			

8.5	Ratio of full-time teachers to part-time/contract teachers	Part time teachers are not appointed.
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Once vacancy arises in the department, HR department assesses the requisition, undertakes due diligence and gets requisite approvals to fill the vacancy. The recruitment consultants are then briefed of the vacancy and preferred profile of candidate. The Lok Jagruti Kendra University website is also posted with the vacancy. Once suitable resumes are received, telephonic interview is undertaken to establish if the candidate has the desired qualifications and skills, willing to relocate and offers stability. After shortlisting, the resumes of the suitable candidates are shared with the Department Head and Head/Dean of the Institutes. A Zoom call is undertaken with the candidate to establish primary suitability and appropriateness of the candidate. If the candidate is found suitable then candidate is called for face to face interview and panel of experts interviews the candidate. This is the process of selecting the appropriate candidate.
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether: - 1) Self-Appraisal Evaluation 2) Peer Review 3) Students evaluation 4) Others (specify)	The appraisal of a teaching and non teaching faculty is done by the HOD/Reporting Officer in presence of the Appraisee using the standard Appraisal Form. For HODs, the same is done by the Dean/Principal. A Peer Review system on online platform has been implemented to evaluate performance feedback of relevant colleagues/ peers in the department. We plan to incorporate Self-Appraisal and Student evaluation too as components in the ensuing Performance review of Teaching Faculty.

8.8	Institution-wise and Department-wise teacher student ratio (only full-time faculty)				
		Sr. No	Institute	Student Teacher Ratio	
		1			
		2			
		3			
		4			
		5			
		(*) Full-time faculties only. Details As per Exhibit-8.8			

8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details: - Scale of Pay with all the allowances - Professor: - Associate Prof.: - Assistant Prof.: Mode of Payment (Cash/Cheque)	We have fixed guidelines for entry level salary for each institute for Tutor/ Assistant Professor/Associate Professor/ Professor based on salary structures of other medical & para-medical institutes of the State. We periodically review and revise entry level remuneration guidelines based on institutional needs. Experience and seniority of candidates is factored in when fixing remuneration.
8.10	Pay/Remuneration provided to: - - Part-Time Faculty - Temporary Faculty - Guest Faculty	Part time faculty is the nomenclature used for those faculty who are assigned fixed number of hours/ fixed number of sessions for a specific semester. They are paid lump sum amount for the entire term. Temporary faculty is the nomenclature used for stop gap arrangement till a full time faculty is recruited or appointed. We do not have any temporary faculty on our rolls. As per the preceding of the University, we do not appoint part-time or temporary faculty. Guest faculty is the nomenclature used for a one off engagement where a faculty with a specified knowledge/ skill is invited to take a specific /session or set of sessions and is paid on per session basis. *These remunerations vary from person to persons depending on their expertise.
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	- Rooms equipped with ICT facilities are provided to HoD(s). - Separate Rooms are provided for Senior Faculties. - There also exist common rooms.

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	YES
9.2	Does the University have sufficient classrooms?	YES

9.3	**Laboratories & Equipment**
	
	    a) Item Description (make and model)
	    b) Location (Department)
	    c) Value (Rs.)
	    d) Present Condition
	    e) Date of Purchase
	
	(Details to be provided in **Appendix - XIV**)
		As per **Appendix - XIV**

9.4	**Library**
	
	    a) Total Space (all Kinds)
	    b) Computer/ Communication facilities
	    c) Total no. of Ref. Books (Each Department)
	    d) All Research Basis Journals subscribed on a regular basis
	
	(Details to be provided in **Appendix - XV**)
		3188.29 Sq. mt.
		64
		110703
		1375
		
		Details as per **Appendix – XV**

9.5	**Sports Facilities**
	(Details to be provided in **Appendix - XVI**)
	
	    a) Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)
	    b) Track for Athletics
	    c) Basketball courts
	    d) Squash / Tennis Courts
	    e) Swimming Pool (Size)
	    f) Indoor Sports Facilities including Gymnasium
	    g) Any other
		Yes
		
		Yes, available
		
		Yes, available
		Yes, available
		Not Available
		Not Available
		Yes, available including gymnasium
		Volleyball Ground

9.6	Does the University have provision for Residential Accommodation including hostels (boys & girls separately)	NO

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount: FDR No. & Date: Period: (Documentary evidence to be given)	100 Crore As per List Documentary evidence attached as **Exhibit - 12.1**
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	University has been started 2019-20; hence enclose Financial statement for the year 2021-22, 2022-23 and 2023-24. <table><tr><td>**Sr. No.**</td><td>**Year**</td><td>**Income (In Lacs)**</td><td>**Expenditure (In Lacs)**</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table> Financial statement [Year 2021-22] attached as **Exhibit – 12.2** Financial statement [Year 2022-23] attached as **Exhibit – 12.3** Financial statement [Year 2023-24] attached as **Exhibit – 12.3**
10.3	Source of finance and quantum of funds available for running the University (for last audited year) Fees: Donations: Loan: Interest: Any other (pl. Specify): Treatment Income: Other Income:	(Rs. in Lacs) Details As per Exhibits-Fee Collection No No No Not Applicable
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given. Details as per Exhibit-Cost	**[Year 2023-24]** <table><tr><td>**programme**</td><td>**Unit Cost Including Salary [in Lacs]**</td><td>**Unit Cost Without Salary [in Lacs]**</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>EXHIBIT-COST</td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>

I.   Governance System

11.   Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): - Governing Board ✓ Executive Council Board of Management✓ Academic Council✓ Finance Committee✓ Board of Studies ✓ Others (Details to be provided in **Appendix - XVII**)	As per **Appendix - XVII**
11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	As per **Exhibit - 13**
11.3	What percentage of the members of the Boards of Studies or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	<table><tr><td>**Board of Studies**</td><td>30% to 40% External Members</td></tr><tr><td>**Academic Council**</td><td>20% External Members</td></tr></table> Guidelines for Board of Studies and Academic Council are enclosed in **Exhibit - 14**
11.4	Are there other strategies to review academic programme besides the academic council? If yes, give details about what, when and how often are such reviews made?	Yes ●Through IQAC. ●Curriculum Committee in respective colleges.

J.   Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following: - Student Teacher Ratio Class Rooms Teaching labs Research labs (Major Equipments) Research Scholars (M. Tech, Ph.D., Post-Doctoral Scholars) Publications in last 3 years (Year-wise list) No. of Books Published Patents Transfer of Technology	Details provided in **Exhibit - 15**

		Inter-departmental Research (Inter-disciplinary) Consultancy Externally funded Research Projects Exhibit-EFR Educational programme Arranged ExhibitEPA	

K.   **Misc.**

13.   Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff (Details to be provided in **Appendix - XVIII**)

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If Yes, Details

13.2	Summary of the Non-Teaching Staff				

Particulars	Female	Male	Total
Administrative Staff			
Group A	2	9	11
Group B	35	23	41
Group C	14	21	35
Group D	4	101	105
Sub total	55	154	209
Technical Staff			
Group A	0	0	0
Group B	0	0	0
Group C	0	0	0
Group D	0	0	0
Sub total			
Grand Total	**55**	**154**	**209**

13.3	No. of Non-Teaching Staff category wise ● Looking to the continuous turnover of staff, the process of recruitment is undertaken throughout the year and preferences are given to the candidates of all categories.

Category	Female	Male	Total
SC	4	74	78
ST	2	5	7
OBC	3	58	61
PH	0	0	0
General	21	42	63
Total	30	179	209

13.4	Ratio of Non-teaching staff to students	5544 No's of Student / 209 Non-Teaching Staff = 26.52
13.4	Ratio of Non-teaching staff to faculty	501 No's of Faculty / 209 Non-Teaching Staff = 2.40

14.   Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years	Details given below.

Sr. No.	Course	No. of Candidates appeared	Result

Sr. No.	Course	No. of Candidates appeared	Result
1	Details as Per **Exhibit Result**		
2			
3			
4			
5			
6			
7			

15.   Accreditation

15.1	Whether Accredited by NAAC? If yes, please provide the following details:	Lok Jagruti Kendra University is applied For the NAAC. University has formed an IQAC as well as institute-wise IQAC(s) and is preparing for the NAAC Accreditation.
15.2	Whether courses are accredited by NBA? If yes, please provide course-wise details as under: - Sr. No. / Course / Whether Accredited / Period of Accreditation	Yes – BE - MECHNICAL The All programme offered by the University are not accredited by NBA.
15.3	Other Accreditations, if any	Details are enclosed in **Exhibit – 16**
15.4	Any other information (including special achievements by the University which may be relevant for the University)	NA

16. Strength and Weaknesses of the University

16.1 Strengths of the University

		• The sponsoring trust, Lok Jagruti Kendra Trust, has experience of more than four decades in the field of Education, Engineering, Health care, Research, Computer Applications, Management Studies, and Public health. • The University is situated in the lush green campus in the Urban area of Ahmedabad district in Gujarat. • Eminent, experienced and active members on the statutory Boards and Councils of the University. • Qualified and experienced teaching faculty members • Appropriate governance structure in each constituent college • Lok Jagruti Kendra University manages More than 22 Institute, in the same campus where Physiotherapy OPD • opportunity to do research. • Because of availably of appropriate infrastructure & support for research to faculty and staff members, students of all courses get rich experience in their respective programmes.

16.2 Weaknesses of the University

	• Currently, the academic programme run by the University, are mainly from the field of Engineering, Computer Application, Pharmacy, health sciences. The university shall have to develop other programme in the allied fields for expansion and development in the future

<u>Certificate</u>

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations, and guidelines of the UGC, Central Government, and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University http://www.ljku.edu.in

Signed and Sealed by the Head of the Institution